

ADDENDUM NO.4/2025

NOTICE CUM ADDENDUM

This is with reference to addendum dated September 30, 2024, on designating its email server as an Official Point of Acceptance (OPA) for all financial transactions for the schemes of Old Bridge Mutual Fund ("the Fund"). AMFI has issued Best Practice Guidelines Circular No.118/2024-25 on January 31, 2025, for acceptance of financial transactions through email in respect of non-individual investors.

In this regard, non-individual investors are requested to note the following:

A. Additional Operational Guidelines for acceptance of financial transactions through email in respect of non-individual investors w.e.f. May 01, 2025.

1. Non-individual investors shall necessarily submit a copy of the board resolution or an authority letter on the entity's letter head, granting appropriate authority to the designated officials of the entity. The board resolution/ authority letter shall explicitly mention the following:
 - (i) List of approved authorized officials who are authorized to transact on behalf of non-individual investors along with their designation and email IDs.
 - (ii) An undertaking that the instructions for any financial transactions sent by email by the authorized officials shall be binding upon the entity as if it were a written agreement.
2. In case the document is executed electronically with a valid Digital Signature Certificate (DSC) or through Aadhaar based e-signature by the authorized official/s, the same shall be considered as valid and acceptable, and shall be binding on the non-individual investor even if the transaction request is not received from the registered email id. of the authorized official/s. However, in such cases, the domain name of the email ID should be from the same organization's official domain name.
3. In addition to the acceptance of financial transactions via email, scanned copy of duly signed transaction form/request letter bearing wet signatures of the authorized signatories of the entity, received from some other official / employee of the non-individual investor may also be accepted, and shall be binding on the non-individual investor provided –
 - (i) The email is also CC'd (copied) to the registered email ID of the authorized official / signatory of the non-individual unitholder; and
 - (ii) The domain name of the email ID of the sender of the email is from the same organization's official domain name.
4. No change in bank details or addition of bank account of the entity or any non- financial transactions shall be allowed / accepted via email.
5. Request for change in bank details or addition of bank account of the entity shall be submitted by the non-individual investor using the prescribed service request form duly signed by the entity's authorized signatories.
6. Further, any change in the registered email address / contact details of the entity shall be accepted only through a physical letter (including scan copy thereof) with wet signature of the designated authorized officials of the entity, duly supported by copy of the board resolutions/authority letter on the entity's letter head.
7. In addition to the acceptance of financial transactions via email, scanned copies of signed transaction form/request letter bearing wet signatures of the authorized signatories of the entity, received from the registered mutual fund distributor of the entity or a third party duly authorized by the non-individual unitholder may also be accepted subject to fulfillment of the following requirements:
 - (i) Authorization letter from the non-individual unitholder authorizing the MFD/person to send the scanned copies of signed transaction form/request letter on behalf the non-individual investor.
 - (ii) In such cases, the non-individual unitholder's registered email ID shall also be copied in the email sent by the

MFD/person sending the scanned copies of the duly signed transaction form/request letter.

B. Additional terms and conditions for acceptance of financial transactions through email:

1. The Non-Individual Investor acknowledges and accepts that it is a web-based service and transacting through email mode involves inherent risks, including but not limited to Transmission Risks, Unauthorized Access & Fraud, Misinterpretation & Errors, Email Spoofing & Impersonation, No Guaranteed Processing etc. By opting to transact via email, the Non-Individual Investor voluntarily assumes all associated risks and agrees that the AMC/RTA shall not be held liable for any loss, damage, or claims arising due to the risks outlined above. The investor further acknowledges that they have been advised to adopt necessary precautions, including verifying email transmissions and ensuring adequate cybersecurity measures, to mitigate such risks. The Investor acknowledges that it is a web-based service and that transmissions may not be properly received and may be inadvertently read. Investor agrees that the risk of misunderstanding and errors shall be borne by the Investor, and the AMC shall not be responsible for such breach and shall not be liable for any claims, liability, loss, damage, cost or expenses arising from such misunderstanding or errors caused in transmission.
2. Investor shall indemnify the AMC from and against all claims, liability, loss, damage, cost and expenses incurred by the AMC arising out of or relating to:
 - a. AMC acting pursuant to, in accordance with or relying upon any email requests received or AMC not processing the email requests for any reason.
 - b. Any unauthorised or fraudulent email request received by the AMC.
 - c. The Investor also agrees and undertakes to execute any other documents indemnifying the AMC.
3. The Non-Individual Investor acknowledges and agrees to implement and maintain appropriate safeguards /measures to ensure the security, confidentiality, integrity, and authenticity of email-based transaction requests sent to the Asset Management Company ("AMC") and/or the Registrar and Transfer Agent ("RTA"). The Non-Individual Investor acknowledges that failure to adopt adequate security safeguards may increase the risk of fraud, unauthorized access, and data breaches etc.
4. The Non-Individual Investor availing the facility for submitting financial transactions via email acknowledges and agrees to maintain proper records of all such transactions in accordance with applicable laws, regulations, and guidelines issued by regulatory authorities from time to time.
5. Any addition / deletion in the list of authorized signatories of the entity or any change in the registered email address / contact details of the entity shall be accepted only through a physical letter (including scan copy thereof) with wet signature of the designated authorized officials of the entity, duly supported by copy of the board resolutions/authority letter on the entity's letter head.
6. The Non-Individual Investor hereby authorizes the Asset Management Company ("AMC") and/or the Registrar and Transfer Agent ("RTA") to accept and act upon any email transmission requests received via email from the registered email address of the designated officials of the Non-Individual Investor or its authorized representative(s)/ authorises officials, including but not limited to a registered mutual fund distributor or any third party duly authorized by the Non-Individual Investor to send a scanned copy of the transaction request on behalf of such non-individual investor.
7. Upon receipt of an email transaction request, the AMC/RTA may issue an acknowledgment of the receipt of email transaction request by way of auto-reply or customized reply, however this shall in no way be construed as acceptance / final processing of the transaction request. However, such acknowledgment does not imply acceptance or execution of the transaction. The final confirmation of processing shall be subject to validation and compliance checks.
8. The time of receipt of the email transaction request received on transaction@oldbridgemf.com shall be considered as the time stamp and shall be used for determining the applicable NAV. Email transactions shall not be physically time-stamped and there shall be no specific TSM No. assigned to the transaction. Audit trail shall be maintained for email-based transactions.
9. Any change in the registered email id/contact details shall be accepted only from the designated officials authorized to notify such changes vide board resolutions/authority letter. Further, such change request shall be submitted through physical request letter (or a scanned copy thereof with wet signature of the designated authorized officials) only.
10. No change in /addition to the bank mandate shall be allowed via email. Change in bank details or addition of bank account of the entity shall be permitted only via the prescribed service request form duly signed by the entity's authorized signatories with wet signature of the designated authorized officials.

11. Any change in the registered email address/ contact details of the entity shall be accepted only through a physical letter (including scan copy thereof) with wet signature of the designated authorized officials of the entity, duly supported by copy of the board resolutions/authority letter on the entity's letter head.
12. The Non-Individual Investor acknowledges that in case the document is executed electronically with a valid DSC or through Aadhaar based e-signatures of the authorized official/s, shall be considered valid, and the same shall be binding on the non-individual investor even if the same is not received from the registered email id of authorized officials. However, the domain name of the email ID through which such email is received should be the same as the non-individual investor's official domain name.

Pursuant to the above changes, necessary changes will be carried out at relevant places in the Statement of Additional Information (SAI) of the Fund and Scheme Information Document / Key Information Memorandum of the Scheme of the Fund, as applicable.

All other terms & conditions of the SAI of the Fund and SID and KIM of the Scheme of the Fund, as applicable, will remain unchanged.

This addendum forms an integral part of the SAI of the Fund and Scheme Information Documents / Key Information Memorandums of the Scheme as amended from time to time.

Place: Mumbai

Date: April 30, 2025

**For Old Bridge Asset Management Private Limited
(Investment Manager for Old Bridge Mutual Fund)**

**Sd/-
Authorised Signatory**

MUTUAL FUND INVESTMENTS ARE SUBJECT TO MARKET RISKS, READ ALL SCHEME RELATED DOCUMENTS CAREFULLY.

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